

STIPULATION CHECKLIST – MILWAUKEE COUNTY

(Stipulation & Order to Amend Judgment for Support/Maintenance/Custody/Placement)

If you or the other party receives public benefits (W2, Day Care, or Kinship Care), then you **MUST** get approval of the child support services to change the amount of child support being paid per month.

FILING FEES

- \$0

FORMS AND COPIES NEEDED

- Stipulation and Order to Amend Judgment for Support/Maintenance/Custody/Placement (*2 copies*)
 - Fill out all section of Page 1.
 - Then, fill out **only** the sections that apply to what you want to change. Make sure to fill out those sections completely.
 - Both parties **must** sign on page 5.
- Prepare 2 stamped envelopes, one addressed to each party

HOW TO FILE THE MOTION

1. Room 101–Child Support Service

- If receiving public benefits such as W2, day care assistance, or Kinship Care, ask for Child Support's signature before turning in document.

2. Room 707- Family Court Commissioner

- Take the original form, two copies, and 2 self-addressed/stamped envelopes here and leave in "Stipulation Box."
- OR, Mail everything to:
Office of Family Court Commissioner
901 N. 9th St, Room 707
Milwaukee, WI 53233

3. You will receive the stipulation in the mail 2-3 weeks after submitted.

- *If approved:* the court commissioner will have signed it
- *If denied:* there will be an explanation as to why it was denied



This document was created by the
MILWAUKEE JUSTICE CENTER
November 2014